**GLEN EDEN COMMUNITY HOUSE OUT OF SCHOOL CARE**

**POLICY FOR CHILDREN WITH INTELLECTUAL AND/OR PHYSICAL DISABILITES**

Every effort will be made to include children with intellectual and/or physical disabilities in the Glen Eden Community House Out of School Care programmes.

The Supervisor will assess if the Childs needs can be catered for, and that the child will benefit from being at the programme.

Full information about the Childs requirements including medication, diet and supervision requirements must be obtained from the parents/caregivers and included within the child’s enrolment details.

The safety of the child and other children in the programme will be a major consideration.

Children will not be included in the programme if their behaviour or the level of supervision required will compromise programme safety.

It is the Supervisors responsibility to ensure that all staff and volunteers are fully aware of the Childs requirements, and that they feel confident to provide the necessary care.

If the child will require further special aids, for example modified facilities, extra staff or staff training, the Supervisor will make the final decision after consulting with the Manager and programme staff.

Each case will be considered individually, and every effort will be made to include the child within the limits of the programmes resources.

The Supervisor may negotiate enrolment for an initial trial period.

**Guidelines for Collecting Information about Children with Intellectual and/or Physical Disabilities**

* Does the child have a diagnosed disability?
* What are the details of the disability?
* How does the disability affect the child?
* Do they have any medical conditions and what implications does this have for providing care?
* Do they have asthma, allergies, seizures etc?
* What can the programme do to minimise the chance of these occurring?
* What are the symptoms and what steps must be taken to control these?
* Do they have any dietary restrictions?
* What is the child’s health history e.g. head injuries, operations etc?
* Are there any activities the child should avoid for medical reasons?
* Do they take medication?
* Does the child have any problems with behaviour in associating with other children?
* Do they have a behaviour plan?
* Is there anything specific that upsets the child?
* What methods are used to calm them should they get over-excited or have problems with their behaviour?
* How will the child cope being with a large group of children?
* Do they tend to wander and/or run off?
* Do they require any specialised equipment?
* Do they require any assistance with eating, washing and toileting?
* Have they been in a programme before?
* What activities do they like?