

Course Registration Form

Workplace First Aid Course

Course No	:	218570
Date	:	Saturday, 1 st September 2018
Time	:	8.30am to 5.30pm <i>Please arrive 10 minutes before your course starts – if you are late you may be refused entry</i>
Venue	:	Glen Eden Community House, 13 Pisces Road, Glen Eden

Terms & Conditions	
Late	: Late attendees may be refused entry - No refund will be applicable
Transfer	: If transferring to another course within 5 working days before the course date, a \$40.00 Transfer Fee will apply
Cancellation	: If cancelling within 5 working days from the course date, a refund less an Administration Fee will apply
Non Attendance	: NO refund for non-attendance

✂----- Please complete and return -----✂

Workplace First Aid Course 218570 at the Glen Eden Community House	
Name	_____
Email	_____ Phone (mobile) _____
You will receive a text reminder to the mobile number provided	
You will be assessed for NZQA Unit Standards 26551 & 26552 on this course	
Please provide your Date of Birth or your NZQA NSN Number _____	
Payment – Receipt Name	_____
Payment – Receipt Address (email)	_____
Certificate Postal Address	_____

Payment Details & Terms	
Please indicate your payment method below (x)	
Course Fee	\$120.00 incl. GST per person <i>(Payments will not be accepted at the course)</i>
Cash	Payable at our office at 13 Pisces Road, Glen Eden
Cheque	Please make payable to Glen Eden Community House
Internet Banking	Bank : ASB : 12 : 3051 : 0555069 : 00 <i>(Please use the attendee's name as the Direct Credit Reference)</i>
Special Note	Course fee must be paid in full before the course date to secure your placement and admission to the course

Attendee Course Information

Workplace First Aid Course

Each attendee **must** have a copy of these details prior to the course.

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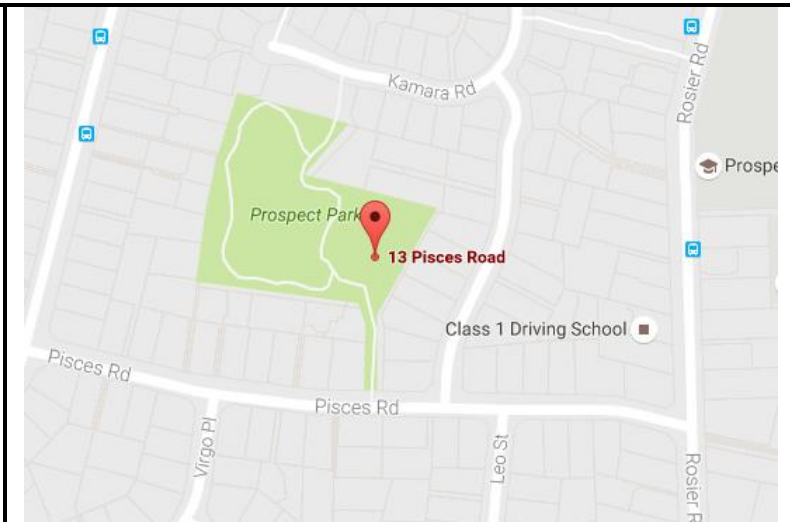
Course Information

- Please bring a pen
- As there is a practical component in the course, please wear appropriate clothing
- Coffee / Tea will be provided (**no food**)
- Our General First Aid Kits and CPR Key Rings will be on display and available for sale at your course

Course Location

Glen Eden Community House
13 Pisces Road
Glen Eden
AUCKLAND

Parking is available onsite



NOTE

**An additional NZQA Unit Standard 26551 & 26552 document has
been sent with your booking details
Please read this before attending your course**